

REQUEST FOR SPEAKER PROPOSAL



21st SHRM Vermont State Annual Conference

HR at the Helm: Navigating Uncharted Waters

September 22 - 23, 2022

DoubleTree By Hilton – Burlington, Vermont

We are delighted that the annual Vermont Human Resources Conference will be held in-person this year on September 22 – 23 at the DoubleTree By Hilton Conference Center in Burlington, Vermont. This year’s theme, “**HR at the Helm: Navigating Uncharted Waters**”, is going to focus on the need for HR professionals to lead the way forward as we all manage through challenges such as the current rapidly changing economy, meet new expectations for work/life balance in hybrid work environments and consider emotional wellbeing in our professional and personal lives.

If you are interested in presenting at this one and three-quarter day opportunity with human resources professionals, please complete the information below and return it no later than **June 10, 2022**. We will be holding up to nine break-out sessions and decisions will be made by the Conference Committee. No more than two sessions will be selected per applicant. All applicants will be notified of the Committee’s decisions.

Potential Breakout Session Themes	
High Stakes Decisions	Strategic Decision Making
Risk vs. Rewards	Composure Under Pressure
Leadership Development	Retirement Plan Structures, Benefits
Legal Risks	Diversity
HR Department of One	Compensation and Benefits
Accountability	Creative Solutions
Succession Planning	Talent Acquisition
Resilience	Personal Branding
Financial Literacy	Training

**Please submit via e-mail to: rgibson@therichardsgrp.com
Questions? Please call Conference Co-Chair Ross Gibson
at 802-451-6445.**

AVAILABILITY

Please select the date that you are available (or select both if you are available both days)

- Thursday, September 22, 2022 (Conference occurs all day)
 Friday, September 23, 2022 (Conference occurs for a three-quarter day)

PRESENTER DETAILS

PRESENTER #1 Primary presenter will receive all correspondence related to the submission

Name:

Job Title:

Company:

E-mail:

Address:

Phone:

Fax:

Website (If applicable):

Honorarium/Speaker's Fee (Not including hotel/travel, etc.):

Prior Public Speaking Experience (professional organizations, national conferences, etc.):

How does your topic relate to our theme?

Biography (one paragraph):

PRESENTER #2

Name:

Job Title:

Company:

E-mail:

Address:

Phone:

Fax:

Website (If applicable):

Honorarium/Speaker's Fee (Not including hotel/travel, etc.):

***Please list a price or N/A. "Negotiable" is not acceptable.**

Prior Public Speaking Experience (professional organizations, national conferences, etc.):

How does your topic relate to our theme?

Biography (one paragraph):

SESSION DETAILS

1. Session Title:

Session Description: (describe your session in 150 words or less - be sure to use clear, conversational language)

Equipment Needs: *Indicate equipment you will need to deliver your presentation.

- LCD /Screen
- Overhead/Screen
- Laptop
- Flipcharts/Markers
- Hand-held Microphone*
- Other:

*Lavalier microphones will be provided for Keynote Speakers.

2. Session Title:

Session Description: (describe your session in 150 words or less - be sure to use clear, conversational language)

In order for us to consider your submission, please include a minimum of three (3) specific HR related learning objectives and whether or not you have received SHRM-CP/SCP or HRCI approval for this session in the past.

Equipment Needs: *Indicate equipment you will need to deliver your presentation.

- LCD /Screen
- Overhead/Screen
- Laptop
- Flipcharts/Markers
- Hand-held Microphone*
- Other:

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